


KARNATAKA STATE OPEN UNIVERSITY
Mukthagangotri, Mysuru

Office of the Dean(STUDY CENTRES)

No.KSOU/Dean(SCs)/LSCs/2020-21

Date: July 06, 2020

Inviting Application for the Establishment of Learner Support Centre

About KSOU

Karnataka State Open University was established in the year 1996 under the KARNATAKA STATE OPEN UNIVERSITY ACT, 1992 for the introduction and promotion of Open and Distance Education. KSOU has been earnestly imparting Open and Distance Education throughout the state with its avowed vision of *Higher Education to Everyone, Everywhere* through its Regional Centers and Learner Support Centers established across the state. Government of Karnataka has empowered and authorized KSOU as the sole provider of open and distance education for the entire state of Karnataka vide its ordinance and the same was published in Gazetteer of the State. Postgraduate and Undergraduate courses offered by the University are recognized by UGC-DEB under UGC-ODL Regulations 2017 vide its order F.No.1-6/2018 (DEB-I) dated 03.10.2018. Besides, University also offers several Postgraduate Diploma, Diploma and Certificate Courses.

Courses offered by KSOU

Courses offered by the University are given below

SL No.	Types of the Programme	Details of the Programme
1	Bachelor's Degree Programme	BA, B.Com, B.Lib.ISc, B.Ed
	Post Graduate Programmes (as per Schools of Education)	Details of the Programmes
2	School of Humanities	M.A.(Kannada, English, Hindi, Sanskrit, Urdu)
3	School of Social Sciences	M.A.(History, Economics, Political Science, Sociology, Public Administration, Mass Communication, Journalism, Ancient History and Archaeology)
4	School of Commerce Management	M.Com & M.B.A
5	School of Sciences	MSc (Physics, Chemistry, Mathematics, Biotechnology, Microbiology, Information Science, Environmental Science, Computer Science, Geography, Psychology, Clinical Nutrition and Diets)

6	School of Education	B.ED
	Diploma Programmes	Details of the Programmes
7	Postgraduate Diploma Programmes	Postgraduate Diploma in <i>English</i> (PGDE), <i>Communicative English</i> (PGDCE), <i>Business Administration</i> (PGDBA), <i>KuvempuSathitya</i> (PGDKS), <i>Ambedkar Studies</i> (PGDAS), <i>Business Law</i> (PGDBL), <i>Computer Application</i> (PGDCA), <i>Marketing Management</i> (PGDMM), <i>Nutrition and Dietetics</i> (PGDND), <i>Journalism and MassCommunication</i> (PGDJMC), <i>Human Resource Management</i> (PGDHRM), <i>Financial Management</i> (PGDFM), <i>Information Science</i> (PGDIS)
8	Diploma Courses	Diploma in <i>Kannada</i> (DIK), <i>Journalism</i> (DIJ), <i>Nutrition and Health Education</i> (DNHE), <i>Information Science</i> (DIS), <i>Computer Application</i> (DCA)
9	Certificate Courses	Certificate in <i>Kannada</i> (CK), <i>Panchayath Raj</i> (CPR), <i>Food and Nutrition</i> (CFN)

Colleges Eligible to Apply

- Government/Constituent/Private (Aided or Unaided) First Grade Colleges and Conventional Universities established by the act of Government of Karnataka
- Colleges willing to be recognized as Learner Support Centre for KSOU programmes shall have the same programmes being taught in conventional mode
- Colleges should have eligible faculty members
- Colleges shall have basic infrastructure such as class rooms, library with access to journals, Laboratory, including computer laboratory, ICT facilities, Cafeteria, Student grievance redress unit, CCTV, etc.

Duties and Responsibilities of Learner Support Centers

1. Learner Support Centres (LSCs) shall function as per the UGC-ODL 2017 Regulations and the orders of the University.
2. Colleges selected as LSCs shall arrange for pre-admission counseling, space and infrastructure for conducting weekend classes
3. If the coordinator of LSCs is transferred or resigns or removed by University, the Principal of the college shall take over the charge including all the materials provided by the University and shall hand over the same in good condition to the next coordinator appointed.

4. Shall facilitate continuous internal assessment and to provide space for conduct of examination
5. If weekend counseling classes/personal contact programmes are assigned to the selected LSCs, they shall conduct the same by providing the service of eligible faculty members in stipulated numbers
6. Necessary information on academic activities of LSCs shall be provided to the learners as directed by the University
7. Besides, LSCs shall discharge the other duties as mentioned in the *Handbook of Coordinators and Academic Counselors*
8. LSC shall provide the information on the duration of learner's counseling, evaluation of internal assessment and learners grievance redress
9. Shall distribute the Self Learning Material (SLM) among the learners and establish 'Help Desk' to support the learners.
10. Shall have the required ICT infrastructure and facilitate online admission process of the students

Office Staff of LSC and Honorarium

Details of office staff required for a Learner Support Center and honorarium to be paid is stipulated below:

SL No	Designation	No. of Posts	Monthly Honorarium (Rupees)
1	Coordinator	1	2000
2	Assistant Coordinator*	1	1000
3	Clerk cum Typist	1	900
4	Attender	1	450
5	Office Contingency Bill (Drinking water, electricity expenses, stationery and postal expenses, etc)		200
6	Incentives for Pre-Admission Counselor (Rs 200/per student)		200 (per student)

* Assistant Coordinator may be appointed if the strength of admission exceeds 500

Incentives

Higher Education to Every One, Everywhere is the vision of the University. In pursuance of this avowed vision, the University has established its Regional Centers and Learner Support Centers across the state to provide education to the needy located in rural, tribal and border areas of the State. University appreciates the role of counselors and supporting staff of the LSC who enroll more number of learners to the University in consonance with the avowed

goals of the University. Incentives will be paid to the Learner Support Centers on the basis of approved list of admissions.

Conditions

There shall be a minimum admission of 100 learners in each Learner Support Centre (LSC). If the strength of admission is lesser than one hundred, Learner Support Centre automatically stands cancelled and students admitted in that LSC shall be transferred to a nearer LSC. In case of LSCs established new, relaxation from this condition is given for a year.

If any Learner Support Centre violates the norms of UGC-ODL Regulations 2017 and the conditions stipulated in the recognition order, University will cancel the recognition of Learner Support Centre accorded to college.

Inspection Committee

Inspection committee constituted by the University will visit the college to ensure and verify the details of infrastructure and Faculty strength as furnished by the colleges in their applications submitted to the University in consonance with *UGC ODL* Regulations 2017. On the basis of the report submitted by the inspection committee, University acts to accord permission to establish Learner Support Centre. Date of the visit of Inspection Committee to the concerned college will be intimated well in advance.

Annexure

1. Annexure-I Application
2. Annexure-II Details of Teaching Faculty